

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT),
UTTARAKHAND, DEHRADUN

Tour Programme of party conducting thematic audit on "Compliance to Right to Service act, 2011,
Citizen Charter & Standard of Performance by UPCL"

Party No. - 1

Name of the Coordination:

Economic Sector-I (PSUs)

Period of Tour Programme for the Audit:

(July 2019 to September 2019)

Sl. No.	Date	Particulars	Category	Period covered upto
1.	01-07-2019	Transit to Jwalapur, Haridwar		
	01-07-2019 to 09-07-2019 (08 Working days)	Compliance/Transaction audit of EE, EDD Jwalapur, Haridwar	B	New (selected in sampling)
2.	10-07-2019 (Morning)	Transit to Roorkee		
	10-07-2019 to 19-07-2019 (08 Working days)	Compliance/Transaction audit of EE, EDD (Rural) Roorkee	A	March 2018
3.	19-07-2019 (Evening)	Transit to Dehradun		
	20-07-2019 & 21-07-2019 22-07-2019 to 25-07-2019 (04 working days)	Saturday & Sunday Discussion at Headquarter for audit findings related to Thematic Audit		
4.	26-07-2019	Transit to Bhagwanpur, Roorkee		
	26-07-2019 to 02-08-2019 (07 Working days)	Compliance/Transaction audit of EE, EDD Bhagwanpur, Roorkee	B	New (selected in sampling)
5.	02-08-2019 (evening)	Transit to Dehradun		
	03-08-2019 to 13-08-2019 (07 Working days)	Compliance/Transaction audit of EE, EDD South Dehradun	A	March 2018

Party Personnel deputed for the Audit:-

Sl. No.	Name of the Officers	Designation	Mobile No.
1.	Shri Akhand Pratap Singh	AAO	8433035142
2.	Shri Vikas Dhyani	AAO	9410988095
3.	Partially Supervised by Shri Mukesh Kumar	Sr.AO	9412935588

Holidays

Months	II nd Saturdays	Sunday	Holiday
July 2019	13	07,14,21,28	--
August 2019	10	04,11,18,25	12,15,23
September 2019	14	01,08,15,29	10

Note: Party will ensure compliance to instructions contained in:

- Circular No. ITA/03/2011-12/273/ dated 13-03-2018 issued by ITA.
- Sector circular dated 04-04-2018 issued by DAG/ES.
- Audit Design Matrix of Thematic Audit.
- Other circulars issued from time to time

Submitted for approval please.


DAG/ES
Copy to:


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27/6/19


AAO/ES-I
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- 1) AG Sectt.
- 2) Sr. DAG Cell
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- 4) IT Cell
- 5) PC Section

(57)

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT),
UTTARAKHAND, DEHRADUN

Tour Programme of party conducting thematic audit on " Compliance to Right to Service act, 2011,
Citizen Charter & Standard of Performance by UPCL"

Party No. - 2

Name of the Coordination:

Economic Sector-I (PSUs)

Period of Tour Programme for the Audit:

(July 2019 to September 2019)

SL. No.	Date	Particulars	Category	Period covered upto
1.	30-06-2019	Transit to Haldwani		
	01-07-2019 to 09-07-2019 (08 Working days)	Compliance/Transaction audit of EE, EDD(Rural), Haldwani	A ✓	March 2018
2.	10-07-2019 (Morning)	Transit to Kashipur		
	10-07-2019 to 19-07-2019 (08 Working days)	Compliance/Transaction audit of EE, EDD, Kashipur	A	March 2018
3.	20-07-2019	Transit to Dehradun		
	21-07-2019	Sunday		
	22-07-2019 to 25-07-2019 (04 working days)	Discussion at Headquarter for audit findings related to Thematic Audit		
4.	26-07-2019	Transit to Sitarganj		
	27-07-2019 to 03-08-2019 (07 Working days)	Compliance/Transaction audit of EE, EDD Sitarganj	A	March 2018
5.	04-08-2019 (Sunday)	Transit to Rudrapur		
	05-08-2019 to 14-08-2019 (07 Working days)	Compliance/Transaction audit of EE, EDD Rudrapur	A	March 2018
6.	15-08-2019	Transit to Dehradun		

Party Personnel deputed for the Audit:-

Sl. No.	Name of the Officers	Designation	Mobile No.
1.	Shri Manoj Kumar Negi	AAO	9411340832
2.	Shri Aseem Mishra for SI No. 01 & 02	Auditor	9453309111
3.	Shri Harish Kumar for SI No. 04 & 05	AAO (Adhoc)	7669828844
3.	Supervised by Shri Amit Kumar Mishra	AO	9412915272

Holidays

Months	II nd Saturdays	Sunday	Holiday
July 2019	13	07,14,21,28	
August 2019	10	04,11,18,25	12,15,23
September 2019	14	01,08,15,29	10

Note: Party will ensure compliance to instructions contained in:

- Circular No. ITA/03/2011-12/273/ dated 13-03-2018 issued by ITA.
- Sector circular dated 04-04-2018 issued by DAG/ES.
- Audit Design Matrix of Thematic Audit.
- Other circulars issued from time to time.

Submitted for approval please.

DAG/ES

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**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL(AUDIT), UTTARAKHAND,
MAHALEKHAKAR BHAWAN, KAULAGARH, DEHRADUN**

Tour Programme of Accounts Audit Party

Name of the Co-ordination:

Economic Sector-I (PSU's)

Period of the Tour Programme for the Audit:

(July 2019)

SL No	Date	Name of the Unit	Period covered
1.	01.07.2019 to 06.07.2019 (6 Days)	Accounts Audit of BRIDCUL Limited Dehradun for the year 2016-17	Accounts Audit of BRIDCUL for the year 2016-17

Holidays

Months	II Saturday	Sunday	Holiday
June	--	07	--

Party Personnel deputed for the audit

SL No.	Name of the Officers	Designation
1.	Shri Khubchand,	AAO r
2.	Shri Rituraj Mohan Singh	AAO r
3.	Ms. Usha Singh	AO r

Note: The party will ensure compliance to instruction contained in

- Circular No. ITA/03/2011-12 dated 13.03.2018 issued by ITA.
- Sector circular dated 04-04-2018 issued by DAG/ES.
- Other Circulars issued from time to time.

DAG/ES

Sr. AO/ES-I

AAO/ES-I

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3. Admn. Section
4. IT Cell
5. PC Section

Revised Tour Programme of Party No. 3

Name of the Co-ordination:

Economic Sector-I(PSU's)
(July to September 2019)

Period of the Tour Programme for the Audit:

Date	Name of the Unit	Category of PSU/Unit	Period covered upto
29.07.2019(M) 29.07.2019 to 05.08.2019 (7 Working Day)	Transit to Rishikesh Compliance audit of EE, ETD, 220KV (O&M), PTCUL, Virbhadra, Rishikesh.	B	03/2017
2. 06.08.2019 (M) 06.08.2019 to 17.08.2019 (8 Working Day)	Transit to Doiwala Compliance audit of EE, EDD, Doiwala (UPCL)	A	03/2017
3. 18.08.2019 (M) 19.08.2019 to 28.08.2019 (8 Working Day)	Transit to Haridwar Compliance audit of EE, EDD(Rural), Haridwar(UPCL)	A	03/2017
4. 29.08.2019 30.08.2019 to 06.09.2019 (7 Working Day)	Transit to Nainital Compliance audit of EE, EDD Nainital (UPCL)	B	03/2017
07.09.2019	Transit to Dehradun		

Holidays

Months	II Saturday	Sunday	Holiday
August	10	4,11,18,25	12,15,23
September	14	1,8,15,22,29	10

Party Personnel deputed for the audit

Sl. No.	Name of the Officers	Designation	Mobile No.
1.	Shri Amit Kumar	AAO	9412851955
2.	Shri Nishant Choudhary	Ar.	9818795123
3.	Supervised by Ms. Usha Singh	AO	9718683600

Note: The party will ensure compliance to instruction contained in

- Circular No. ITA/03/2011-12 dated 13.03.2018 issued by ITA.
- Sector circular dated 04-04-2018 issued by DAG/ES.
- Other Circulars issued from time to time.

DAG/ES

Sr. AAO/ES-I

AAO/ES-I

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Earlier approved for programme
at page 71 c
f. Camp
20/8/19

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL(AUDIT), UTTARAKHAND,
MAHALEKHAKAR BHAWAN, KAULAGARH, DEHRADUN**

Revised Tour Programme of Party No. 4

Name of the Co-ordination:

Economic Sector-I (PSU's)

Period of the Tour Programme for the Audit:

(August to September 2019)

Sl. No	Date	Name of the Unit	Category of PSU/Unit	Period covered upto
1.	Up to 31.08.2019	Compliance audit of MD, Garhwal Mandal Vikas Nigam Limited, Dehradun	B	03/2016
3.	01.09.2019	Transit to Pauri		
	02.09.2019 to 09.09.2019 (07 working days)	Compliance audit of EE, EDD Pauri (UPCL)	B	09/2018
4.	10.09.2019 (M)	Transit to Srinagar		
	11.09.2019 to 20.09.2019 (08 working days)	Compliance audit of EE, EDD Srinagar (UPCL)	A	03/2018
5.	21.09.2019 to 28.09.2019 (07 working days)	Compliance audit of EE, El. Civil Division, Srinagar (UPCL)	B	09/2014
	29.09.2019	Transit to Bajpur		
	30.09.2019 to 11.10.2019 (08 working days)	Compliance audit of EE, EDD Bajpur (UPCL)	A	03/2018
	12.10.2019	Transit to Dehradun		

Holidays

Months	II Saturday	Sunday	Holiday
August	10	4,11,18,25	12,15,23
September	14	1,8,15,22,29	10
October	12	06	02,07,08

Party Personnel deputed for the audit

Sl. No.	Name of the Officers	Designation	Mobile No
1.	Shri Ghanshyam Pal	AAO	8077971298
2.	Shri Rituraj Mohan Singh	AAO	7006482711
3.	Supervised by Shri R. L. Sharma	AO	9897395801

Note: The party will ensure compliance to instruction contained in

- Circular No. ITA/03/2011-12 dated 13.03.2018 issued by ITA.
- Sector circular dated 04-04-2018 issued by DAG/ES.
- Other Circulars issued from time to time.

DAG/ES

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OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT), UTTARAKHAND,
MAHALEKHAKAR BHAWAN, KAULAGARH, DEHRADUN

Tour Programme of Accounts Audit Party N0.3

Economic Sector-I (PSUs)

Sl. No.	Date	Name of the PSUs
1.	29.08.2019 to 06.09.2019 (08 days)	Accounts audit of UJVNL, Dehradun for the financial year 2018-19

Holidays

Months	II Saturday	Sunday	Holiday
August	--	--	--
September	14	1,8,15,22,29	10,17

Party Personnel deputed for the audit

Sl. No.	Name of the Officers	Designation
1.	Shri Amit Kumar	AAO
2.	Shri Nishant Chaudhary	Ar.
3.	Supervised by Ms. Usha Singh	AO

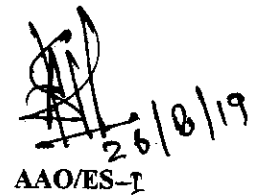
Note: The party will ensure compliance to instruction contained in

- Circular No.ITA/03/2011-12/273/dt.13/03/2018 issued by ITA
- Sector circular dated 4/4/2018 issued by DAG/ES
- And other circulars issued from time to time
- Circular issued by CAG office on materiality

Submitted for approval please.


DAG/ES 26/8/19


Sr.AO/ES-I 26/8/19


26/8/19
AAO/ES-I

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OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT), UTTARAKHAND,
MAHALEKHAKAR BHAWAN, KAULAGARH, DEHRADUN

Tour Programme Audit Party No. 2

Economic Sector-I (PSUs)

SL No.	Date	Name of the PSUs
1.	28.08.2019 to 04.09.2019 (07 days)	Accounts audit of PTCUL, Dehradun for the financial year 2018-19

Holidays

Months	II Saturday	Sunday	Holiday
August	--	--	--
September	14	1,8,15,22,29	10,17

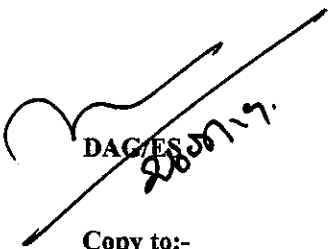
Party Personnel deputed for the audit

Sl. No.	Name of the Officers	Designation
1.	Shri Manoj Kumar Negi	AAO
2.	Shri Bhuvnesh Sharma	Auditor
3.	Supervised by Shri Amit Kumar Mishra	AO

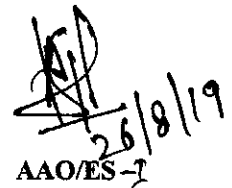
Note: The party will ensure compliance to instruction contained in

- Circular No.ITA/03/2011-12/273/dt.13/03/2018 issued by ITA
- Sector circular dated 4/4/2018 issued by DAG/ES
- And other circulars issued from time to time
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Submitted for approval please.


DAG/ES
28/08/19


Sr.AO/ES-I 26/8


26/8/19
AAO/ES-1

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OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT), UTTARAKHAND,
MAHALEKHAKAR BHAWAN, KAULAGARH, DEHRADUN

Tour Programme Audit Party No. 4

Economic Sector-I (PSUs)

Sl.No.	Date	Name of PSUs
1.	09.09.2019 to 13.09.2019 (04 days)	Accounts Audit of Dehradun Smart City Limited for the financial year 2018-19

Holidays

Months	II Saturday	Sunday	Holiday
September	14	1,8,15,22,29	10,17

Party Personnel deputed for the audit

Sl.No.	Name of the Officers	Designation
1.	Ms. Usha Singh	As
2.	Ms. Arerna Bhadola	AAO
3.	Mr. Amit Kumar	AAO

Note: The party will ensure compliance to instruction contained in

- Circular No. ITA/03/2011-12/273/dt.13/03/2018 issued by ITA
- Sector circular dated 04/04/2018 issued by DAG/ES
- And other circulars issued from time to time
- Circular issued by CAG office on materiality

Submitted for approval please.


DAG/ES


Sr.AO/ES-I 06/09/19


AAO/ES-I

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4. IT Cell
5. PC Section

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT), UTTARAKHAND,
MAHALEKHAKAR BHAWAN, KAULAGARH, DEHRADUN**

Tour Programme Audit Party No. 3

Economic Sector-I (PSUs)

Sl.No.	Date	Name of PSUs
1.	09.09.2019 to 13.09.2019 (04 days)	Accounts Audit of Uttarakhand Metro Rail, Urban Infrastructure and Building Construction Corporation Limited for the financial year 2017-18

Holidays

Months	II Saturday	Sunday	Holiday
September	14	1,8,15,22,29	10,17

Party Personnel deputed for the audit

Sl.No.	Name of the Officers	Designation
1.	Shri. Roshan Lal Sharma,	AO
2.	Sh. Ghanashyam Das . Pal .	AAO
3.	Sh. Ritesh Raj	AAO .

Note: The party will ensure compliance to instruction contained in

- Circular No. ITA/03/2011-12/273/dt.13/03/2018 issued by ITA
- Sector circular dated 04/04/2018 issued by DAG/ES
- And other circulars issued from time to time
- Circular issued by CAG office on materiality

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[Signature]
DAG/ES/609/19

[Signature]
Sr.AO/ES-I 06/9/19

[Signature]
6-9-19
AAO/ES-I

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3. Admn
4. IT Cell
5. PC Section

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT), UTTARAKHAND,
MAHALEKHAKAR BHAWAN, KAULAGARH, DEHRADUN**

Tour Programme of Accounts Audit Party No. 01

Economic Sector-I (PSUs)

Name of the Coordination:

Economic Sector-I (PSUs)

Period of the Tour Programme for the audit

(September 2019)

SL No.	Date	Name of the PSUs
1.	13.09.2019 to 21.09.2019 (08 days)	Accounts audit of UPCL, Dehradun for the financial year 2018-19

Holidays

Months	II Saturday	Sunday	Holiday
September	14	1,8,15,22,29	10,17

Party Personnel deputed for the audit

SL No.	Name of the Officers	Designation
1.	Shri Saurabh Kumar	Auditor
2.	Shri A. P. Singh	AAO
3.	Supervised by Shri Vikas Dhyani	AO

Note: The party will ensure compliance to instruction contained in

- Circular No. ITA/03/2011-12/273/dt.13/03/2018 issued by ITA
- Sector circular dated 4/4/2018 issued by DAG/ES-2
- And other circulars issued from time to time

Submitted for approval please.

[Signature]
16/9/19
DAG/ES

[Signature]
Sr.AO/ES 13/9/19

[Signature]
13/09/19
AAO/ES

Copy to:-

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- 5) PC Section

The program was completed by 19/9/19. The approval of the same at page 36ⁿ.

[Signature]
20/9/19

**OFFICE OF THE ACCOUNTANT GENERAL (AUDIT), UTTARAKHAND,
MAHALEKHAKAAR BHAVAN, KAULAGARH, DEHRADUN**

Tour programme of party (Party no. 3).

Name of the Coordination: Economic Sector-I (PSUs)

Period of Tour Programme for the Audit: (September to October 2019)

Sl. No.	Date of Audit	Name of Party	Category	Period of Audit
1	24.09.2019 to 04.10.2019 (08 working days)	EE EDD (North), Dehradun	A	Last Audit to March 2018

Holidays


Months	II nd Saturdays	Sunday	Holiday
September 2019	14	01,08,15,22,29	-
October 2019	12	06,13,20,27	02

Party Personnel deputed for the audit

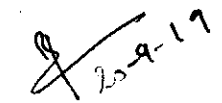
Sl. No.	Name of the Officers	Designation	Mobile No.
1.	Shri Khub Chand	AAO	9837314540
2.	Ms. Prerna Bhadula	AAO	9897181768
3.	Supervised by Ms. Usha Singh	AO	9718683600

Note: The party will ensure compliance to instructions contained in

- Circular No. ITA/03/2011-12 dated 13.03.2018 issued by ITA.
- Sector circular dated 04-04-2018 issued by DAG/ES.
- Other Circulars issued from time to time.


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- 4) IT Cell
- 5) PC Section

**OFFICE OF THE ACCOUNTANT GENERAL (AUDIT), UTTARAKHAND,
MAHALEKHAKAAR BHAVAN, KAULAGARH, DEHRADUN**

Tour programme of party (Party no. 1).

Name of the Coordination: Economic Sector-I (PSUs)

Period of Tour Programme for the Audit: (September to October 2019)

Sl. No.	Date of Audit	Location	Category	Month of Audit
1	29.09.2019	Transit to Uttarkashi	B	03/2018
	30.09.2019 to 05.10.2019	EE EDD Uttarkashi		
	06.10.2019	Transit to Dehradun		

Holidays

Months	II nd Saturdays	Sunday	Holiday
September 2019	14	01,08,15,22,29	-
October 2019	12	06,13,20,27	02

Party Personnel deputed for the audit

Sl. No.	Name of the Officers	Designation	Mobile No.
1.	Shri Amit Kumar	AAO	8077262447
2.	Shri Manoj Negi	AAO	9411340832
3.	Supervised by Shri Mukesh Kumar	Sr. AO	7906254538

Note: The party will ensure compliance to instructions contained in

- Circular No. ITA/03/2011-12 dated 13.03.2018 issued by ITA.
- Sector circular dated 04-04-2018 issued by DAG/ES.
- Other Circulars issued from time to time.

[Signature]
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Sr.AO/ES-I 20/9/19

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20-9-19
AAO/ES-I

1. Secy. To PAG
2. DAG/Eco-I(Cell)
3. Admn. Section
4. IT Cell
5. PC Section

(111)

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL(AUDIT), UTTARAKHAND,
MAHALEKHAKAR BHAWAN, KAULAGARH, DEHRADUN**

Tour Programme of Party No. 4

Name of the Co-ordination:

Economic Sector-I (PSU's)
(September to October 2019)

Period of the Tour Programme for the Audit:

Sl. No	Date	Name of the Unit	Category of PSU/Unit	Period covered upto
1.	27.09.2019 (Morning)	Transit to Laksar, Haridwar		
	27.09.2019 to 05.10.2019	Compliance audit of EE, EDD Laksar, Haridwar	B	03/2018
	05.10.2019 (Evening)	Transit to Dehradun		

Holidays

Months	II Saturday	Sunday	Holiday
September	14	1,08,15,22,29	10,17
October	12	06,13,20,27	02,07,08,27

Party Personnel deputed for the audit

Sl. No.	Name of the Officers	Designation
1.	Shri Ghanshyam Das Pal	AAO
2.	Shri Rituraj Mohan Singh	AAO
3.	Supervised by R. L. Sharma	AO

Note: The party will ensure compliance to instruction contained in

- Circular No. ITA/03/2011-12 dated 13.03.2018 issued by ITA.
- Sector circular dated 04-04-2018 issued by DAG/ES.
- Other Circulars issued from time to time.


DAG/ES


Sr. AO/ES-I


AAO/ES-I

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OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT), UTTARAKHAND, DEHRADUN
Tour Programme

Name of the Coordination: - Economic Sector-2/Audit Party 01
 Tour programme -2nd Quarter (2019-20)

Period of Audit	working days	Name of Units	Cat.	Last Audit
22.07.19 to 26.07.19	05	Chief Engineer level -2 (Mechanical) Dehradun	C	06/2018
27.07.19	01	Transit to Roorkee	-	-
28.07.19 to 02.08.19	05	SE, Tubewell Circle , Roorkee	C	07/2018
03.08.19 to 17.08.19	10	EE, Tubewell Div. Roorkee /	A	07/2018
18.08.19 to 30.08.19	10	EE, Erection Div. Roorkee	A	07/2018
31.08.19		Transit to Bajpur		
01.09.19 to 09.09.19	07	EE, Tubewell Div. Bajpur	B	05/2018
10.09.19	01	Transit to Lohaghat	-	-
11.09.19 to 20.09.19	07	EE, NH, Lohaghat	B	NEW
21.09.19 to 28.09.19	07	EE, Irrigation Div. Lohaghat ✓	B	05/2016
29.09.19		Transit to Dehradun		

Sl. No.	Name/Mobile No.	Designation
01.	Shri V. P.Singh / 7579089991	AO
02.	Shri R.N.Yadav / 9450620093	AAO
03	Shri Rajesh Dobhal / 9411549177	AAO
04	Shri Nandan Singh / 8954578453	Auditor

Month	II nd Saturday	Sunday	Holidays
July	13	7 14 21 28	-
August	10	4 11 18 25	12 15 23
September	14	1 8 15 22 29	10 17
October	12	6 13 20 27	2 5 7 8 27

Note – Sr.AO/Party will ensure compliance to instructions contained in:

- Circular No.ITA/03/2011-12/273/dt.13/03/2018 issued by ITA
- Sector circular dated 4/4/2018 issued by DAG/ES-2
- And other circulars issued from time to time.

Submitted for approval please.


DAG/ES-2


Sr.AO/ES-2


17/11/19
AAO/ES-2

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4. IT Cell
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OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT), UTTARAKHAND, DEHRADUN
Revised Tour Programme

Name of the Coordination: - Economic Sector-2/Audit Party 02
 Tour programme -2nd Quarter (2019-20)

Period of Audit	working days	Name of Units	Gr	Last Audit
22.07.19 to 01.08.19	10	EE, NH, Roorkee at Dehradun	A	06/2018
02.08.19 to 07.08.19	05	Project Circle, Dehradun	C	07/2017
08.08.19 to 22.08.19	10	Project Division, Dehradun	A	08/2017
23.08.19	01	Transit to Haldwani	-	-
24.08.19 to 29.08.19	05	Chief Engineer. NH and Bridges(Kumaoun) Haldwani	C	New
30.08.19 to 04.09.19	05	SE,NH Haldwani	C	07/2015
05.09.19 to 13.09.19	07	EE, NH, Haldwani	B	04/2018
14.09.19	01	Transit to Ranikhet	-	-
15.09.19 to 24.09.19	07	EE, NH, Ranikhet	B	12/2016
25.09.19	01	Transit to Gaucher	-	-
26.09.19 to 03.10.19	06	EE, CD-2 ADB, Gaucher	B	02/2017
04.10.19	01	Transit to dehradun		

Sl. No.	Name/Mobile No.	Designation
01.	Shri Ranveer Singh Chauhan/9412347012	Sr.AO
02.	Shri Axay Kumar / 9758904231	AAO
03	Shri Bharat Singh / 9759404802	AAO
04	Shri Sharad Chaudhary / 7451999910	Auditor

Month	1 st Saturday	Sunday	Holidays
July	13	7 14 21 28	-
August	10	4 11 18 25	12 15 23
September	14	1 8 15 22 29	10 17
October	12	6 13 20 27	2 5 7 8 27

Sr.AO/Party will ensure compliance to instructions contained in:

- Circular No.ITA/03/2011-12/273/dt.13/03/2018 issued by ITA
- Sector circular dated 4/4/2018 issued by DAG/ES-2
- And other circulars issued from time to time

Copy to:-

46. AG Cell
47. DAG Cell/Economic Sector
48. Admn.
49. IT Cell
50. PC Section

DAG/ES-2

Sr.AO/ES-2

AAO/ES-2

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT), UTTARAKHAND, DEHRADUN
Revised Tour Programme

Name of the Coordination: - Economic Sector-2/Audit Party 03
 Tour programme -2nd Quarter (2019-20)

Period of Audit	working days	Name of Units	Cat.	Last Audit
25.07.19	01	Transit to U S Nager	-	-
26.07.19 to 02.08.19	07	EE, Minor Irrigation, U S Nager	B	07/2016
03.08.19	M	Transit to Haldwani	-	-
03.08.19 to 08.08.19	05	SE, Minor Irrig. Haldwani	C	05/2015
09.08.19	M	Transit to Nainital	-	-
09.08.19 to 20.08.19	07	EE, Minor Irrig. Nainital	B	07/2016
21.08.19 to 29.08.19	07	EE, Provincial Div. Nainital	B	01/2018
30.08.19 to 07.09.19	07	EE, CD-2, ADB, Nainital	B	09/2016
08.09.19	01	Transit to Almora	-	-
09.09.19 to 19.09.19	07	EE, Minor Irrigation , Almora	B	10/2016
20.09.19	01	Transit to Bageshwar	-	-
21.09.19 to 03 .10.19	10	EE, Provincial Div.,Bageshwar	A	08/2018
04.10.19	01	Transit to Dehradun	-	-

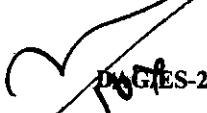
Sl. No.	Name/Mobile No.	Designation
01.	Shri S.K. Tyagi /9412303716	Sr.AO
02.	Shri Ramveer Singh / 9719708857	AAO
03	Shri Sunil Pandita / 9411110771	AAO
04	Shri Pankaj Kumar / 8757375929	Sr. Auditor

Month	II nd Saturday	Sunday	Holidays
July	13	7 14 21 28	-
August	10	4 11 18 25	12 15 23
September	14	1 8 15 22 29	10 17
October	12	6 13 20 27	2 5 7 8 27


*Sh Pankaj Kumar/Sr Ar. Will take transit to Haldwani on 05.08.19 and will continue in the party till end of tour programme and Sh. Alok / Auditor is attached to the party from 25.07.19 to 03.08.19.

Note -- Sr.AO/Party will ensure compliance to instructions contained in:

- Circular No.ITA/03/2011-12/273/dt.13/03/2018 issued by ITA
- Sector circular dated 4/4/2018 issued by DAG/ES-2
- And other circulars issued from time to time


 DAG/ES-2


 Sr.AO/ES-2


 AAO/ES-2

Copy to:-

51. AG Cell
52. DAG Cell/Economic Sector
53. Admn.
54. IT Cell
55. PC Section

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT), UTTARAKHAND, DEHRADUN

Revised Tour Programme

Name of the Coordination: - Economic Sector-2/Audit Party 04
Tour programme -2nd Quarter (2019-20)

Period of Audit	working days	Name of Units	Cat	Last Audit
22.07.19 to 01.08.19	10	EE, Minor Irrig. Dehradun	A	06/2016
02.08.19	01	Transit to Rishikesh		
03.08.19 to 13.08.19	07	EE, Project Division Rishikesh	B	09/2016
14.08.19	M	Transit to Haridwar	-	-
14.08.19 to 22.08.19	07	EE, Minor Irrig. Haridwar	B	08/2015
23.08.19	01	Transit to Laksar		
24.08.19 to 31.08.19	07	EE, Construction Div. Laksar	B	10/2017
01.09.19	01	Transit to Dehradun	-	-
05.09.19 to 06.09.19	05	SE, MI, Tehri	B	Information Collection
07.09.19 to 18.09.19	07	EE, Minor Irrig. Tehri	B	12/2016
19.09.19	01	Transit to Utterkashi		
20.09.19 to 27.09.19	07	EE, Minor Irrig. Utterkashi	B	02/2017
28.09.19	01	Transit to Dehradun		

Sl. No.	Name/Mobile No.	Designation
01.	Shri J.M.S. Rawat / 9412974944	Sr.AO
02.	Shri P.K. Srivastava / 9355169971	AAO
03	Shri Manoj Kumar / 9411325858	Supervisor

Month	11 th Saturday	Sunday	Holidays
July	13	7 14 21 28	-
August	10	4 11 18 25	12 15 23
September	14	1 8 15 22 29	10 17
October	12	6 13 20 27	2 5 7 8 27

* Shri Prateed Goyal Sr. Auditor will attached to the party from 22.07.19 to 05.08.19 by giving him morning transit to Dehradun on 06.08.19 and Shri Sandeep Kumar, Sr. Auditor will join the party from 06.08.19 till end of the tour by taking morning transit to Haridwar on 06.08.19.

*The Party will join the H.Q. on 02.09.19. Further Sh Manoj Kumar and Sh Sandeep Kumar will take transit to New Tehri on 05.09.19 (M) whereas Sh P.K. Srivastava on 07.09.19 (M) and Sh J.M.S. Rawat on 11.09.19 (M).

Note - Sr.AO/Party will ensure compliance to instructions contained in:

- Circular No.ITA/03/2011-12/273/dt.13/03/2018 issued by ITA
- Sector circular dated 4/4/2018 issued by DAG/ES-2
- And other circulars issued from time to time


DAG/ES-2


Sr.AO/ES-2


AAO/ES-2

Copy to:-

56. AG Cell
57. DAG Cell/Economic Sector
58. Admn.
59. IT Cell
60. PC Section

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OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT), UTTARAKHAND, DEHRADUN

REVISED TOUR PROGRAMME 2019-20 (RAP-1)

Name of Sector: Revenue Sector

Type of Audit: Transaction Audit

Duration of Programme: 15-07-19 to 04-10-19

S.N.	Name of Party Personnel	Designation	ID No.
1.	Sh. Rajkumar	Sr.AO	UKDDA3260039
2.	Sh. Govind Kumar Singh	AAO	UKDDA3260080
3.	Sh. Arvind Kumar Upadhayay	AAO	UKDDA3260180
4.	Sh. C.M.S.Rawat	AAO(Adhoc)	UKDDA3260206

Dates of Audit	Days	Name of Auditee Units	Category of unit	Name of Department	Last Audit upto /Remarks
15-07-19 to 23-07-19	08	D.C. (A)-6, S.T. Dehradun	A	State Tax	03/2018
24-07-19	M	Transit to Mussoorie	-	-	-
24-07-19 to 27-07-19	04	A.C. (A), S.T. Mussoorie	C	State Tax	03/2017
27-07-19	E	Transit to Dehradun	-	-	-
28-07-19 to 06-08-19	08	D.C. (A)-5, S.T. Dehradun	A	State Tax	03/2018
07-08-19	M	Transit to Vikasnagar	-	-	-
07-08-19 to 19-08-19	08	D.C. (A)-Harbartpur, S.T. Dehradun	A	State Tax	-
20-08-19	M	Transit to Haridwar	-	-	-
20-08-19 to 29-08-19	08	D.C. (A)-1, S.T. Haridwar	A	State Tax	03/2018
30-08-19	M	Transit to Roorkee	-	-	-
30-08-19 to 08-09-19	08	D.C. (A)-2, S.T. Roorkee	A	State Tax	03/2018
09-09-19	01	D.C. (A)-4, S.T. Roorkee	A	State Tax	03/2018
09-09-19	E	Transit to Dehradun	-	-	-
10-09-19 to 11-09-19	02	Stayed at Hqtr for GST related work			
12-09-19	01	Commissioner State Tax Uttarakhand Dehradun			Information collection regarding GST Compensation
13-09-19 to 15-09-19	03	Stayed at Hqtr for GST related work			
16-09-19	01	Commissioner State Tax Uttarakhand Dehradun			Information collection regarding GST Compensation
17-09-19	01	Stayed at Hqtr for GST related work			
18-09-19	01	Commissioner State Tax Uttarakhand Dehradun			Information collection regarding GST Compensation
19-09-19 to 23-09-19	05	Stayed at Hqtr for GST related work			
24-09-19	M	Transit to Roorkee			
24-09-19 to 27-09-19	04	D.C. (A)-4, S.T. Roorkee	A	State Tax	03/2018
27-09-19	E	Transit to Dehradun			
28-09-19 to 30-09-19	03	Stayed at Hqtr for GST related work			
01-10-19	M	Transit to Roorkee			
01-10-19 to 04-10-19	03	D.C. (A)-4, S.T. Roorkee	A	State Tax	03/2018
04-10-19	E	Transit to Dehradun			

Note: 1 unit in which last audit is not mentioned is required to be audited for at least last 05 years or the period for which unit has not been audited as per records of the auditee unit.

2 In case party comes across any clerical/other mistake in the programme, it is requested to inform the HQ.

3 The party is required to send the AIR to HQ within 05 days after the last date (completion) of audit.

Month	Second Saturday	Sunday	Holiday
July,19	13	7,14,21,28	-
Aug,19	10	4,11,18,25	12,15,23
Sep,19	14	1,8,15,22,29	10,17,28(local)
Oct,19	-	-	02

Deputy Accountant General/Revenue Sector
Letter No. RS/Tour Programme /2019-20/

Audit Officer/RS
Dated: 16/10/2019

AAO/RS

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OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT),UTTARAKHAND, DEHRADUN

TOUR PROGRAMME 2019-20 (RAP-1)

Name of Sector: Revenue Sector

Type of Audit: Transaction Audit

Duration of Programme: 15-07-19 TO 30-09-19

S.N.	Name of Party Personnel	Designation	ID No.
1.	Sh. Rajkumar	Sr.AO	UKDDA3260039
2.	Sh. Govind Kumar Singh	AAO	UKDDA3260080
3.	Sh. Arvind Kumar Upadhayay	AAO	UKDDA3260180
4.	Sh. C.M.S.Rawat	AAO(Adhoc)	UKDDA3260206

Dates of Audit	Days	Name of Auditee Units	Category of unit	Name of Department	Last Audit upto /Remarks
15-07-19 to 23-07-19	08	D.C. (A)-6, S.T. Dehradun	A	State Tax	03/2018
24-07-19	M	Transit to Mussorie	-	-	-
24-07-19 to 27-07-19	04	A.C. (A), S.T. Mussorie	C	State Tax	03/2017
27-07-19	E	Transit to Dehradun	-	-	-
28-07-19 to 06-08-19	08	D.C. (A)-5, S.T. Dehradun	A	State Tax	03/2018
07-08-19	M	Transit to vikasnagar	-	-	-
07-08-19 to 19-08-19	08	D.C. (A)-Harbartpur, S.T. Dehradun	A	State Tax	-
20-08-19	M	Tansit to Haridwar	-	-	-
20-08-19 to 29-08-19	08	D.C. (A)-1, S.T. Haridwar	A	State Tax	03/2018
30-08-19	M	Transit to Roorkee	-	-	-
30-08-19 to 07-09-19	08	D.C. (A)-2, S.T. Roorkee	A	State Tax	03/2018
08-09-19	01	Transit to Rudrapur	-	-	-
09-09-19 to 20-09-19	08	D.C. (A)-3, S.T. Rudrapur	A	State Tax	03/2018
21-09-19	M	Transit to Haldwani	-	-	-
21-09-19 to 30-09-19	08	A.C. (A) sector -2, S.T. Haldwani	A	State Tax	03/2018
30-09-19	E	Transit to Dehradun	-	-	-

Note: 1 units in which last audit is not mentioned is required to be audited for at least last 05 years or the period for which unit has not been audited as per records of the auditee unit.

2 In case party comes across any clerical/other mistake in the programme.it is requested to inform the HQ.

3 The party is required to send the AIR to HQ within 05 days after the last date (completion) of audit.

Month	Second Saturday	Sunday	Holiday
July,19	13	7,14,21,28	-
Aug,19	10	4,11,18,25	12,15,23
Sep.19	14	1,8,15,22,29	10,17

Deputy Accountant General/Revenue Sector

Sr. Audit Officer/RS

AAO/RS 11/07/19

Letter No. RS/Tour Programme /2019-20/TR-270(I)-(IV)

Dated: /07/2019

Copy forwarded to the following for information and necessary action:

- 1- Secretary, Principal Accountant General
- 2- Dy. Accountant General /Administration Cell & Revenue Cell
- 3- Sr. Audit Officer PC/Administration
- 4- Sr. Audit Officer/IT Cell
- 5- Sr. Audit Officer/Revenue Sector
- 6- Concern Officer/Official

For I-T cell

AAO/IT

166

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT), UTTARAKHAND, DEHRADUN

TOUR PROGRAMME 2019-20 (RAP-2)

Name of Sector: Revenue Sector

Type of Audit: Transaction Audit

Duration of Programme: 15-07-19 TO 27-09-19

S.N.	Name of Party Personnel	Designation	ID No.
1.	Sh. K.L.Bhatt	Sr.AO	UKDDA3260021
2.	Sh. D.K.Srivastava	AAO	UKDDA3260060
3.	Sh. B.B.M.Tripathi	AAO	UKDDA3260161
4.	Sh. Anand Kumar Pandey	Ar.	UKDDA3260211

Dates of Audit	Days	Name of Auditee Units	Category of unit	Name of Department	Last Audit upto /Remarks
15-07-19 to 23-07-19	08	D.C. (A)-1, S.T. Dehradun	A	State Tax	03/2017
24-07-19 to 01-08-19	08	D.C. (A)-2, S.T. Dehradun	A	State Tax	03/2018
02-08-19	M	Transit to Haridwar	-	-	-
02-08-19 to 13-08-19	08	A.C. (A)-1, S.T. Haridwar	A	State Tax	03/2017
14-08-19	01	Transit to Kashipur	-	-	-
15-08-19 to 26-08-19	08	D.C. (A)-3, S.T. Kashipur	A	State Tax	03/2018
27-08-19	M	Transit to Rudrapur	-	-	-
27-08-19 to 04-09-19	08	A.C. (A)-1, S.T. Rudrapur	A	State Tax	03/2018
05-09-19	M	Transit to Haldwani	-	-	-
05-09-19 to 16-09-19	08	D.C. (A)-2, S.T. Haldwani	A	State Tax	03/2018
17-09-19 to 26-09-19	08	A.C. (A)-1, S.T. Haldwani	A	State Tax	03/2018
27-09-19	01	Transit to Dehradun	-	-	-

Note: 1 units in which last audit is not mentioned is required to be audited for at least last 05 years or the period for which unit has not been audited as per records of the auditee unit.

2 In case party comes across any clerical/other mistake in the programme, it is requested to inform the HQ.

3 The party is required to send the AIR to HQ within 05 days after the last date (completion) of audit.

Month	Second Saturday	Sunday	Holiday
July.19	13	7,14,21,28	-
Aug.19	10	4,11,18,25	12,15,23
Sep.19	14	1,8,15,22,29	10,17


Deputy Accountant General/Revenue Sector


Sr. Audit Officer/RS


AAO/RS

Letter No. RS/Tour Programme /2019-20/TR-271(1)-(IV)

Dated: /07/2019

Copy forwarded to the following for information and necessary action:

- 1- Secretary, Principal Accountant General
- 2- Dy. Accountant General /Administration Cell & Revenue Cell
- 3- Sr. Audit Officer PC/Administration
- 4- Sr. Audit Officer/IT Cell
- 5- Sr. Audit Officer/Revenue Sector
- 6- Concern Officer/Official

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OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT), UTTARAKHAND, DEHRADUN
TOUR PROGRAMME 2019-20 (RAP-3)

Name of Sector: Revenue Sector

Type of Audit: Transaction Audit

Duration of Programme: 15-07-19 TO 30-09-19

S.N.	Name of Party Personnel	Designation	ID No.
1.	Sh. Naveen Chand Shankhdhar	Sr.AO	UKDDA3260044
2.	Sh. Kalwant Singh	AAO	UKDDA3260178
3.	Sh. Neeraj Kumar	AAO	UKDDA3260284
4.	Sh. Saleem khan	Sr.Ar.	UKDDA3260119

Dates of Audit	Days	Name of Auditee Units	Category of unit	Name of Department	Last Audit upto /Remarks
15-07-19	M	Transit to Vikashnagar	-	-	-
15-07-19 to 23-07-19	08	Sub Registrar-II, vikasnagar	A	Stamp & Registration	03/2018
23-07-19	E	Transit to Dehradun	-	-	-
24-07-19 to 01-08-19	08	Sub Registrar-I, Dehradun	A	Stamp & Registration	03/2017
02-08-19 to 13-08-19	08	Sub Registrar-II, Dehradun	A	Stamp & Registration	03/2018
14-08-19	M	Transit to Haridwar	-	-	-
14-08-19 to 24-08-19	08	Sub Registrar-I, Haridwar	A	Stamp & Registration	03/2018
25-08-19 to 03-09-19	08	Sub Registrar-II, Haridwar	A	Stamp & Registration	03/2018
04-09-19 to 07-09-19	04	AIG (DDO), Haridwar	C	Stamp & Registration	03/2016
08-09-19	M	Transit to Laksar	-	-	-
08-09-19 to 20-09-19	08	Sub Registrar, Laksar	A	Stamp & Registration	03/2016
21-09-19	M	Transit to Kotdwar	-	-	-
21-09-19 to 30-09-19	08	Sub Registrar, Kotdwar	A	Stamp & Registration	03/2013
30-09-19	E	Transit to Dehradun	-	-	-

Note: 1 units in which last audit is not mentioned is required to be audited for at least last 05 years or the period for which unit has not been audited as per records of the auditee unit.

2 In case party comes across any clerical/other mistake in the programme, it is requested to inform the HQ.

3 The party is required to send the AIR to HQ within 05 days after the last date (completion) of audit.

Month	Second Saturday	Sunday	Holiday
July.19	13	7,14,21,28	-
Aug.19	10	4,11,18,25	12,15,23
Sep.19	14	1,8,15,22,29	10,17

Deputy Accountant General/Revenue Sector

Sr. Audit Officer/RS

AAO/RS

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OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT), UTTARAKHAND, DEHRADUN
TOUR PROGRAMME 2019-20 (RAP-4)

Name of Sector: Revenue Sector

Type of Audit: Transaction Audit

Duration of Programme: 15-07-19 TO 26-09-19

S.N.	Name of Party Personnel	Designation	ID No.
1.	Sh. Rajendra Singh Negi-II	Sr.AO	UKDDA3260022
2.	Sh. S. S. Dariyal	AAO	UKDDA3260100
3.	Smt. Rekha	AAO	UKDDA3260130

Dates of Audit	Days	Name of Auditee Units	Category of unit	Name of Department	Last Audit upto /Remarks
15-07-19 to 18-07-19	04	RTO Check Post Asharodi Dehradun	C	Transport	03/2014
19-07-19	01	Transit to Haldwani	-	-	-
20-07-19 to 29-07-19	08	RTO, Haldwani	A	Transport	03/2018
30-07-19	M	Transit to Tanakpur	-	-	-
30-07-19 to 07-08-19	08	ARTO, Tanakpur	A	Transport	03/2016
08-08-19	M	Transit to Udham Singh Nagar	-	-	-
08-08-19 to 20-08-19	08	ARTO Udham Singh Nagar	A	Transport	03/2015
21-08-19	M	Transit to Kashipur	-	-	-
21-08-19 to 30-08-19	08	ARTO Kashipur	A	Transport	03/2015
31-08-19	M	Transit to Kotdwar	-	-	-
31-08-19 to 09-09-19	08	ARTO Kotdwar	A	Transport	03/2014
10-09-19	M	Transit to Haridwar	-	-	-
10-09-19 to 21-09-19	08	ARTO Haridwar	A	Transport	03/2015
22-09-19	M	Transit to Roorkee	-	-	-
22-09-19 to 26-09-19	04	RTO Check Post Bhagwanpur Roorkee	C	Transport	-
26-09-19	E	Transit to Dehradun	-	-	-

Note: 1 units in which last audit is not mentioned is required to be audited for at least last 05 years or the period for which unit has not been audited as per records of the auditee unit.

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3 The party is required to send the AIR to HQ within 05 days after the last date (completion) of audit.

Month	Second Saturday	Sunday	Holiday
July, 19	13	7, 14, 21, 28	-
Aug, 19	10	4, 11, 18, 25	12, 15, 23
Sep, 19	14	1, 8, 15, 22, 29	10, 17

Deputy Accountant General/Revenue Sector

Sr. Audit Officer/RS

AAO/RS

Letter No. RS/Tour Programme /2019-20/ TR-273(VI)

Dated: /07/2019

Copy forwarded to the following for information and necessary action:

- 1- Secretary, Principal Accountant General
- 2- Dy. Accountant General /Administration Cell & Revenue Cell
- 3- Sr. Audit Officer PC/Administration
- 4- Sr. Audit Officer/IT Cell
- 5- Sr. Audit Officer/Revenue Sector
- 6- Concern Officer/Official

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OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT), UTTARAKHAND, DEHRADUN

TOUR PROGRAMME 2019-20 (RAP-5)

Name of Sector: Revenue Sector
Type of Audit: Transaction Audit

Duration of Programme: 15-07-19 TO 27-09-19

S.N.	Name of Party Personnel	Designation	ID No.
1.	Sh. Ashok Kumar	Sr.AO	UKDDA3260041
2.	Sh. Ramesh kumar keshari	AAO	UKDDA3260072
3.	Sh. Anoop Kumar Gupta	AAO	UKDDA3260162
4.	Sh. Ashish Tariyal*	Ar.	UKDDA3260225

Dates of Audit	Days	Name of Auditee Units	Category of unit	Name of Department	Last Audit upto /Remarks
15-07-19 to 23-07-19	08	DFO Dehradun	A	Forest	06/2018
24-07-19	M	Transit to Narendranagar	-	-	-
24-07-19 to 01-08-19	08	DFO Narendranagar	A	Forest	03/2017
02-08-19	M	Transit to Haridwar	-	-	-
02-08-19 to 13-08-19	08	DFO Haridwar	A	Forest	03/2018
14-08-19	01	Transit to Ramnagar	-	-	-
15-08-19 to 26-08-19	08	DFO Tarai West, Ramnagar	A	Forest	03/2018
27-08-19	M	Transit to Haldwani	-	-	-
27-08-19 to 04-09-19	08	DFO Haldwani, Haldwani	A	Forest	03/2018
05-09-19 to 16-09-19	08	DFO Tarai Central, Haldwani	A	Forest	04/2018
17-09-19	01	Transit to Champawat	-	-	-
18-09-19 to 26-09-19	08	DFO. Champawat	A	Forest	03/2018
27-09-19	01	Transit to Dehradun	-	-	-

Note: 1 units in which last audit is not mentioned is required to be audited for at least last 05 years or the period for which unit has not been audited as per records of the auditee unit.

2 In case party comes across any clerical/other mistake in the programme, it is requested to inform the HQ.

3 The party is required to send the AIR to HQ within 05 days after the last date (completion) of audit.

4 *Sh. Ashish Tariyal, Ar. will join the party at Haridwar by taking transit on 02/08/2019 (M)

Month	Second Saturday	Sunday	Holiday
July, 19	13	7, 14, 21, 28	-
Aug, 19	10	4, 11, 18, 25	12, 15, 23
Sep, 19	14	1, 8, 15, 22, 29	10, 17

Deputy Accountant General/Revenue Sector

Sr. Audit Officer/RS

AAO/RS

Letter No. RS/Tour Programme /2019-20/TR-274 (1)-(12)

Dated: /07/2019

Copy forwarded to the following for information and necessary action:

- 1- Secretary, Principal Accountant General
- 2- Dy. Accountant General /Administration Cell & Revenue Cell
- 3- Sr. Audit Officer PC/Administration
- 4- Sr. Audit Officer/IT Cell
- 5- Sr. Audit Officer/Revenue Sector
- 6- Concern Officer/Official